

**South Carolina Building Codes Council
Modular Review Committee
Meeting Minutes
Via Video/Teleconference**

Tuesday, March 24, 2026

1:00 pm

Welcome and Call to Order:

Delisa Clark, Chairman for the Council, called the meeting to order at 1:09 p.m.

Ms. Clark announced that notice of this meeting was properly posted at the Building Codes Council Office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

Approval of Agenda:

March 24, 2026

MOTION

Mr. Terrell made a motion to approve the March 24, 2026 agenda. Mr. Brown seconded the motion, which carried unanimously.

Introduction of Committee Members and Others

Ms. Clark introduced the Committee members as Patrick Brown, Nicole Robinson, Dennis Jones, and Doug Terrell.

Staff members participating in the meeting included Ely Grote, Advice Counsel; and Maggie Smith, Board Executive.

Public participants included Todd Beiers and Anna Cassatt from City of Columbia Code Enforcement.

Chairman's Remarks

Ms. Clark thanked everyone taking the time to attend.

Board Executive Remarks

Ms. Smith thanked everyone for attending, and explained that the purpose of the meeting is to consider recommended changes to the Modular Building Program's residential certification label process as presented by Council member Doug Terrell.

New Business

a. Certification Label Requirements for Single-family Modular Homes

Ms. Smith provided a brief overview of South Carolina's current certification label process for single-family modular dwellings. Mr. Terrell then presented his recommendations for changes to South Carolina's modular certification label process for single-family dwellings only, pulling from vetted processes already in place in North Carolina, to streamline and simplify the process and lessen the administrative burden on LLR. Following discussion by the Committee, Ms. Smith commented that she would prepare a draft report of the Committee's recommendations.

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Mr. Jones made a motion to compile a recommendation report that can be presented to the Council for their consideration. Mr. Terrell seconded the motion, which carried unanimously.

Public Comments

None

Adjournment

MOTION

Mr. Terrell made a motion to adjourn. Mr. Jones seconded the motion, which carried unanimously.

There being nothing further, the meeting adjourned at 1:59 p.m.